

Industrial and Provident Societies Acts

1965 to 1968 (as amended)

Register No. 11295 R

Rules of

The Social Club Green Hammerton York Limited

All previous rules rescinded

RULES

1. Name

The club is called The Social Club Green Hammerton York Ltd.

That name shall be displayed at the club's premises in a conspicuous position, in letters easily legible and shall be shown in legible characters on all stationary, notices, advertisements, cheques and other documents issued by or on behalf of the club.

2. Objects

The objects of the club are:

- To provide for its members the means of social intercourse, mutual helpfulness, mental and moral improvement;
- the provision and maintenance of club premises at Boroughbridge Road, Green Hammerton, and
- the other advantages and benefits usually associated with a club.

3. Registered Office

The registered office address of the club is The Social Club Green Hammerton York Ltd, Boroughbridge Road, Green Hammerton, York, YO26 8AE.

4. Powers

The club shall have full power to do all things necessary or expedient for the accomplishment the objects stated in clause 2 above, including the power to purchase, hold, sell, mortgage, rent, lease or sub-lease, lands of any tenure, and to erect lease, demolish, repair, alter or otherwise deal with any building thereon.

5. Seal of the Club

The club shall have its name engraved in legible characters upon a seal, which has the word 'limited' in a circle in the centre and the remaining words of the name of the club in the margin. The seal shall be in the custody of the secretary, or such other officer as the committee shall direct and shall only be used under the authority of a resolution made by the committee. Any instrument to which the seal is attached is to be dated and signed by two members of the committee and the secretary.

6. Shares

Shares in the club

- shall be allocated on the basis of one share to each member;
- shall be of the value of five pence;
- shall not be withdrawn or transferred;
- shall become forfeit by upon a member ceasing (for whatever reason) to be a member of the club.

7. Qualification for membership

Any individual who is not less than 18 years of age is eligible for membership, but strictly subject to the admission requirements set out below.

8. Constitution

The club may have not more than 500 members.

The club shall have the following officers: a chairman, vice-chairman, treasurer and secretary.

9. Admission of members

Members must be admitted by election by the committee.

A candidate for election who receives the votes of the majority of the committee must be declared elected. Every member on election shall either be supplied with a copy of or directed to a place where he can view these rules.

10. Proposal of candidates

Every candidate for admission as a member must:

- Complete and sign an application for membership; and
- deposit the full amount payable for one share – the amount deposited shall be returned in the event of the non-acceptance of the candidate as a member; and
- be proposed by one member and seconded by another, both of whom must vouch for the fitness of the candidate from their personal knowledge.

11. Posting of particulars of candidates

The full name and address of the candidate, with the names of the proposer and seconder, shall be prominently displayed in the club premises in the place where notices for the attention of members are usually displayed for at least seven days before the day when the candidate comes up for election.

12. Inaccuracies in candidates' details

Any omission from or inaccuracy in the particulars inserted in the candidate's application may at the committee's discretion invalidate a proposal and any election made in consequence of it.

13. Delay in taking up membership

If an elected candidate's subscription is not paid within one month from the date of the request for it, the election of that candidate becomes void, unless he satisfies the committee that the delay in payment was due to absence from the United Kingdom or other sufficient cause.

14. Register of Members

The club shall keep at its registered office a register of members in which the secretary shall enter the following particulars:

- a) the full name and address of each member;
- b) a statement of the share held by each member and of the amount paid or agreed to be considered as paid on the share held by each member;
- c) a statement of other property in the club, whether in loans, deposits or otherwise, held by each member;
- d) the date at which each person was entered in the register as a member, and the date at which any person ceased to be a member.
- e) the names and addresses of the officers of the club, with the offices held by them respectively and the dates on which they assumed office.

For the purpose of this rule "an officer" includes every member of the committee.

The club shall so construct the register of members that it is possible to open to inspection the particulars entered therein mentioned in paragraphs (a), (d) and (e) hereof without so opening to inspection the other particulars entered therein.

15. Subscriptions

The annual subscription is the sum decided by the committee not less than 2 months prior to the subscription date each year.

Due notice of the current annual subscriptions must be given by a notice posted in the place where notices for the attention of members are usually displayed.

The subscription must be paid before a member is entitled to any of the rights and privileges of being a member of the club.

16. Subscription date

All annual subscriptions are payable on 1st January each year without demand (except the first subscription of a new member as provided by rule 10).

17. Payment of subscriptions etc

All subscriptions paid by cheque must be made payable to *'The Social Club Green Hammerton York Ltd* and crossed 'a/c payee'.

If required, subscriptions must be paid by banker's standing order.

18. Subscriptions in arrears

If any member fails to pay his annual subscription by 31st January following the subscription date his membership of the club will cease with immediate effect on that date.

If at any time the member gives the committee a satisfactory explanation, he may, in the discretion of the committee and on payment of arrears, be readmitted to membership of the club.

The committee, on receiving information that a member is unable to pay his subscription owing to want of work or other good cause, may at its discretion, excuse payment of such member's subscription for such period as the committee thinks fit and the member shall not forfeit the rights and privileges being a member of the club.

19. Life members

The committee may, in their discretion, grant life membership to any member who has rendered special service to the club or who in their opinion is deserving of the distinction or to a member who has attained the age of 65 years and completed at least 10 years continuous membership of the club.

A life member shall not be liable to pay subscriptions but shall be entitled to all rights and privileges of club membership, including the right to attend meetings, vote at elections and be nominated for committee or other office, unless he ceases to be a member under the provisions of rules 18 and 22, or is suspended or expelled under rule 23.

A certificate of life membership shall be signed by the secretary and issued to each life member.

20. Supply of alcohol and the provision of regulated entertainment

The permitted hours for the supply of alcohol and the provision of regulated entertainment to members shall be such as may be determined from time to time by the committee in compliance with the provisions of the Club Premises Certificate or other authorisation (or conditions of authorisation) granted or to be granted under the Licensing Act 2003

Both members and their guests must pay the appropriate charge as fixed by the committee.

21. Resignation of members

Any member may resign his membership by giving notice in writing to that effect to the secretary.

Every such notice must, unless otherwise expressed, be deemed to take effect as from the beginning of the calendar month next following its receipt.

22. Members adjudged bankrupt etc

If any member:

- is convicted on indictment of any criminal offence, or
- is adjudged a bankrupt, or
- makes a composition or arrangement with his creditors under the provisions of any statute, or
- has a trustee appointed for the benefit of his creditors, or
- is no longer capable of looking after his affairs

he immediately ceases to be a member of the club, but the committee may, in its discretion, reinstate him.

23. Suspension or expulsion of members

If at any time the committee considers that the interests of the club require it they shall invite a member to withdraw from the club, by oral request (where the urgency of the situation makes that appropriate), but otherwise by a letter specifying the time before which the withdrawal should be made.

If the member concerned does not withdraw the committee shall submit the question of his suspension or expulsion to a special meeting of the committee to be held within 14 days after the date of the letter.

The secretary must inform the member in question of the time, date and place of the meeting and the nature of the complaints against him in sufficient time to afford him a proper opportunity of offering his explanation.

At the meeting the member must be allowed to offer an explanation of his conduct verbally or in writing.

The committee shall have the power to reprimand the member and suspend his membership of the club for a period of up to 12 months. During any such suspension the member shall not be entitled to use the

club premises nor to attend any general meeting nor vote at any election nor hold any office during his suspension, but he shall remain liable to pay his subscription.

A decision by the committee to suspend a member for a period of up to 6 months shall be final and not subject to appeal.

A member shall have a right of appeal to a special general meeting of the club against a decision of the committee to suspend him for a period of more than 6 months.

If the committee consider that the expulsion of the member is appropriate or if the member suspended for more than 6 months exercises his right of appeal then the committee shall convene a special general meeting of the club. Not less than 14 days notice of the meeting must be given to the members.

At that meeting the member must again be allowed to offer an explanation of his conduct verbally or in writing.

If at that meeting two-thirds of the members present vote for the member's expulsion he will immediately cease to be a member of the club.

If at that meeting two-thirds of the members present vote to uphold the suspension of the member by the committee then that suspension will stand.

For the avoidance of doubt the decision of the special general meeting will be final and the member will have no right of appeal from that decision.

The committee may exclude from the club until the special committee meeting and (where appropriate) the special general meeting is held any member whose withdrawal has been requested.

24. Effect of ceasing to be a member

On ceasing to be a member of the club a person forfeits all right to and claims upon the club and its property and funds.

25. The committee

The management of the purchase of alcohol for the club and the supply of alcohol by the club and (except as otherwise provided by these rules) the general management of the club is deputed to a committee of not less than 5 and not more than 15 members who must be elected at the annual general meeting.

The committee shall have power to purchase such articles and do all such things as it may deem necessary for carrying out the objects of the club.

26. Election of members of committee

At each annual general meeting the whole of the committee (not being the trustees or the chairman for the time being) must retire, but are eligible for re-election.

The committee must nominate a sufficient number of members of the club, to fill the vacancies.

Every member of the club is entitled, but not obliged, to vote for as many candidates as there are vacancies to be filled and no more.

Up to the number of vacancies, the candidates who receive most votes must be declared elected, and in the case of 2 or more candidates receiving an equal number of votes, the chairman of the meeting has a second or casting vote.

27. Vacancies on the committee

The committee may appoint a member to fill any casual vacancy on the committee until the next annual general meeting, but members so appointed shall not be entitled to participate in the management of the purchase of alcohol for the club or the supply of alcohol by the club.

Any member so appointed must retire at the next annual general meeting, but may be elected as a member of the committee at that meeting.

28. Officers and trustees

The chairman, vice-chairman treasurer, secretary and trustees must be elected by the committee.

An entry in the minute book recording the election of the chairman, vice chairman, treasurer, secretary and trustees shall be conclusive evidence of the fact so stated.

The chairman, vice-chairman, treasurer, secretary and trustees shall hold office until death or resignation or until removed from office by a resolution of the committee, which may for any reason which may seem sufficient to a majority of the members of the general management committee present and voting at any meeting.

The number of trustees must be not more than 4 or less than 2.

The property of the club must be vested in the trustees except for cash which must be under the control of the treasurer.

The trustees must deal with the property of the club as directed by resolution of the committee and an entry in the minute book is conclusive evidence of a resolution.

The trustees may be indemnified against risk and expense out of the club property.

Where by reason of the death, resignation or removal of a trustee a new trustee needs to be appointed, or if the committee deems it expedient to appoint an additional trustee or additional trustees, the committee may by resolution nominate the person or persons to be appointed as the new trustee or trustees.

To give effect to a nomination:

- the chairman is nominated as the person to appoint new trustees of the club within the meaning of the Trustee Act 1925 Section 36, and
- the chairman must by deed appoint the person or persons nominated by the committee as the new trustee or trustees of the club, and

- the provisions of the Trustee Act 1925 apply to any appointment.

Any statement of fact in a deed of appointment of new trustees, in favour of a person dealing bona fide and for value with the club or the committee, is conclusive evidence of the fact so stated.

29. Meetings of the committee

The committee must meet at least once in every month to examine the accounts and arrange the affairs of the club.

5 members of the committee shall form a quorum.

Minutes of all the proceedings of the committee must be taken and must be open to inspection by any member of the club on application to the secretary.

At the first meeting of the committee following each annual general meeting the committee must elect from its members a chairman and secretary to remain in office until the committee meeting following the next annual general meeting.

30. Sub-committees

The committee may from time to time appoint from among its number such sub-committees as it deems necessary or expedient and may depute or refer to them such of its powers and duties as it may determine save for management of the purchase of alcohol for the club and the supply of alcohol by the club.

All sub-committees must periodically report their proceedings to the committee and must conduct their business in accordance with its directions.

31. Regulations

The committee may from time to time make, repeal and amend any regulations (not inconsistent with these rules) as it thinks expedient for the management and well-being of the club.

All regulations made by the committee under this rule are binding on the members until repealed by the committee or set aside by a resolution of a general meeting of the club.

32. Secretary and other servants

The committee may appoint, pay and dismiss a secretary, a steward and such other servants as it deems necessary and may elect any employee an honorary member of the club during his tenure of office or for such shorter time as it thinks fit.

33. Borrowing powers

If at any time the club in general meeting passes a resolution authorising the committee to borrow money:

- the committee may borrow for the purposes of the club the amount of money (either at one time or from time to time) and at the rate of interest, in the form and manner and upon the security specified in the resolution, and
- the trustees must at the direction of the committee make any disposition of the club property or any part of it and enter into any agreement in relation to the club property as the committee thinks proper to give security for the loan and interest.

Every member of the club, whether he votes on a resolution authorising borrowing or not, and everyone becoming a member of the club after the passing of such a resolution, is deemed to have assented to the resolution as if he had voted in favour of it.

34. Investments

The committee may invest the funds of the club at such rate of interest and on such terms as they see fit in any of the following investments:

- a. With its members or others upon the security of real property.
- b. In the shares or in the security of any society registered under the Industrial and Provident Societies Act, or any company registered under the Companies Act or incorporated by Act of Parliament by charter provided that such charity or company has its limited liability.
- c. In any investments which trustees are, for the time being by law, authorised to invest trust funds.

35. Application of Profits

The profits of the club may be applied in any of the following ways:

- (a) In promoting mutual intercourse and united action between members and others interested in improving the conditions of the people of the United Kingdom;
- (b) In promoting education by the establishment of lectures, classes, examinations, and scholarships; and.
- (c) In maintaining or supporting convalescent homes, hospitals, infirmaries, or any other charitable or provident institution, or in supporting or maintaining circulating and reference libraries and reading-rooms with the best works in all departments of literature, science and art, for the use of the members.

For the avoidance of doubt no profits or funds of the club shall be distributed amongst the members of the club.

36. Application of Funds

Except by dissolution of the club, no profits or funds of the club shall be distributed amongst members of the club,

37. Annual general meeting

The annual general meeting of the club must be held in January each year on a date and at a time to be fixed by the committee and must:

- receive from the committee a report, balance sheet and statement of accounts for the preceding financial year and an estimate of the receipts and expenditure for the current financial year;
- fill the vacancies in the committee and appoint an auditor for the ensuing year;
- decide on any resolution which may be submitted to the meeting in the manner provided below; and
- consider any other business as determined by the committee.

38. Notice of business at annual general meeting

Any member who desires to move any resolution at the annual general meeting must give notice in writing to the secretary not later than 14 days before the meeting.

39. Special general meeting

The committee may call a special general meeting at any time for any special purpose, and must do so immediately upon a requisition in writing (stating the purposes for which the meeting is required) from any 5 members of the total membership entitled to vote.

40. Convening general meetings

At least 14 days before the annual general meeting, or any special general meeting, notice of the meeting and the business to be transacted at it must be posted in the place where notices for the attention of members are usually displayed in the club.

No business other than that of which notice has been given may be brought forward at a general meeting.

41. Proceedings at general meetings

At all general meetings of the club the chairman, or in his absence a member selected by the committee, must take the chair.

Every member present is entitled to one vote upon every motion, and in case of an equality of votes the chairman may have a second or casting vote.

The committee may, if it thinks fit, make regulations enabling members unable to be present to vote by proxy or in writing.

42. Quorum

The quorum at all general meetings is:

- for motions proposing any repeal, addition to, or amendment of the rules: 20;
- for repeal of any regulations: 10;
- for motions relating to the expulsion of any member: 10; and
- for all other business: 5.

43. Amendments

No amendment (other than a motion for adjournment) may be moved to any resolution proposed at any annual or special general meeting unless written notice of the amendment has been sent to the secretary not less than 7 days previous to the meeting or the meeting consents.

Whenever notice of any amendment to be proposed is given, it must be posted in one of the club's principal rooms immediately.

44. Financial year

The financial year of the club ends on 30th September each year, and the accounts of the club must be balanced to that day.

45. Audit of accounts

The accounts must be audited by a professional accountant as soon as practicable after the end of the financial year.

The accountant auditor must be appointed at each annual general meeting and must not be a member of the club.

Any vacancy in the office of auditor occurring during the year must be filled by the committee.

The auditor shall be entitled to attend any annual general meeting of the club and to receive all notices or other communications relating to any general meeting which a member of the club is entitled to receive and to be heard at any meeting which he attends on any part of the business of the meeting which concerns him as auditor.

46. Opening of club premises

The club premises are open to members daily between the hours the committee from time to time determines.

The committee may close the club premises for such times as it considers necessary for cleaning and repairs or staff holidays.

47. Permitted hours for the supply of alcohol

The permitted hours for the supply of alcohol are from 12.00 pm to 12.00 am Monday to Sunday each week, with extensions on certain specified occasions, as detailed in the Club Premises Certificate under the Licensing Act 2003.

48. Games

Regulations made by the committee may lay down the conditions on which any game may be played on the club premises and may prohibit any games the playing of which would in the opinion of the committee be injurious to the interests of the club.

49. Visitors

Visitors are permitted in the club and shall make all reasonable efforts to sign the Visitors Book before using the facilities of the club. Visitors shall pay a visitor fee as defined by the committee from time to time. The fee shall be valid for the use of the club facilities for one day..

Every visitor is the guest of and must be accompanied by the member introducing him.

The following shall not be admitted as visitors:

- a former member who has been expelled from the club;;
- a person who, having been nominated for membership, was rejected;
- a member whose membership is suspended; and
- a person whose conduct or presence on the club premises is considered by the committee objectionable or prejudicial to the interests of the club.

50. Payment of members' accounts

Charges for meals, refreshments and the like, and for pool, darts, snooker and other games must be fixed by the committee.

Every member must, before leaving the club, ensure that all such charges (whether incurred on his own account or for a guest) are paid.

51. Members not to make profit out of club

No member may on any pretence or in any manner receive any profit, salary or emoluments from the funds or transactions of the club, except for professional services rendered at the request of the committee.

52. Purchase and supply of alcohol

The purchase of alcohol for the club and supply of alcohol by the club shall be managed by the committee excluding those members of the committee who derive their membership by virtue of rule 27 and rule 30.

No person shall receive at any time at the expense of the club or any member of the club any commission percentage or similar payment on or with reference to purchases of alcohol by the club.

No person shall directly or indirectly derive any pecuniary benefit from the supply of alcohol by or on behalf of the club to members or guests, apart from any benefit accruing to the club as a whole and apart also from any benefit which a person derives indirectly by reason of the supply giving rise to or contributing to a general gain from the carrying on of the club.

The committee must not in any way be restricted in the freedom of purchase of alcohol.

53. Club address not to be used for business

No member may give the address of the club in any advertisement or use the club address for business purposes.

54. Members' addresses

Every member of the club must from time to time communicate his address to the secretary, and all notices sent by first class post to that address are considered to have been given on the day following the date of posting.

55. Interpretation of rules

Words in the singular shall include the plural and vice versa.

Unless otherwise indicated reference to one gender includes all other genders.

The committee is the sole authority for the interpretation of these rules and the regulations made by it from time to time.

The decision of the committee upon any question of interpretation or upon any matter affecting the club and not provided for by these rules or by the regulations is final and binding on the members.

56. Amendment of rules

These rules may be added to, repealed or amended by a resolution passed at any annual or special general meeting by a majority of at least two-thirds of the members voting on it.

57. Dissolution of the club

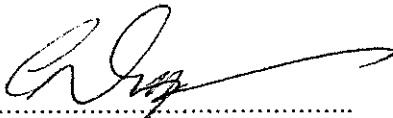
The club may at any time be dissolved by consent of three fourths of the members, testified by their signatures to an instrument of dissolution in the form provided by the Treasury Regulations, or by winding in a manner provided by the Industrial and Provident Societies Acts.

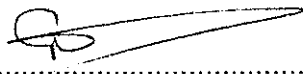
58. Headings

The headings to these rules are for ease of reference only and are not to be taken into account in their interpretation.

Date: 5th June 2017

Signatures of Applicants for Registration


.....
Christopher Nottingham, Secretary


.....
Paul Evans, Chairman

Sue Evans
.....
Sue Evans, Treasurer


.....
Robert Mitchell, Committee member

INDUSTRIAL AND PROVIDENT SOCIETIES ACT 1965

Acknowledgment of Registration of Amendment of Rules

Register No. 11295 R

The amendment of the rules of The Social Club Green Hammerton, York Limited, to which this acknowledgment is attached, is this day registered under the Industrial and Provident Societies Act 1965.

The Financial Services Authority
25 The North Colonnade
Canary Wharf
London
E14 5HS

Date: