

# Committee Meeting Minutes 20160802

Thursday, 2 August 2016

Attending Paul Evans (PE) Chris Nottingham (CGN) Joanne Nottingham ( JN) Sue Evans ( SE), M Helliwell (MH), Iain Ellston (IE), P Dacey (PD),.

Apologies M Wilson, Karen Helliwell (KH)

Steward: A Helliwell (AH)

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## 1. Approval of Minutes from Meeting Held on 5 July 2016.

1.1 Matters arising.

- a) KH - drag act WIP.
- b) Sign (Video Games) **Action by PD still to do.**
- c) BBQ check - **MH done**
- d) Pen and Paper Pad for suggestions Box. **CGN to Action Still to do.**
- e) Pamper night suggestion is work in progress. Date cannot be confirmed yet. **SE.**
- f) Outside tap. WIP MH to action
- g) Trustees meeting to be organised. **CGN**
- h) Window Cellar insulation. WIP. **MH.**
- i) Race night outstanding. **PE**
- j) Communications on subs to be done. **CGN**

1.2 Agreed fair and accurate. Proposed SE Seconded JN. Agreed unanimously.

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## 2. Steward's Report.

AH reported

- a) New lights over bar.
- b) Penny farthing bikes now on wall.
- c) Holiday 26th Sep onwards for a week. Form to be submitted. **AH.**
- d) Wine & Cheese night to be acted on. **Discuss later in meeting. All**
- e) Heineken: Doombar price to be discussed with rep. **AH**

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## 3. Member's Suggestions

- a. Lewis Gibson. Poker night. Cash free ok. Check rules for restrictions **CGN.** Proposal is for entry fee based competition with prize money. To be decided at the next meeting. Prop: MH, 2nd: PD.

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## 4. Trustees

- a. Nothing to report. Meeting to be organised for August. **CGN**

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5. Finance.

- a. Current A/C closing balance £1111. reflected in the statement.
- b. Savings £688
- c. Reserves £8552, deposit for upholstery paid from reserves as agreed with the trustees. Contractor has confirmed receipt.
- d. Raffle £376, £203 from general fundraising. This provides £170 or more
- e. £280 paid for Citizen Smith.
- f. August will be tighter. VAT bill of £1134 to pay.
- g. Proposed to show the fundraising results to pay back the cost of the upholstery (£1700) to inform the members of progress towards.Prop: CGN 2nd PD
- h. Fire extinguishers inspected and several need replacing. Quote received £278.  
**Action: SE to get further quotes and replace as soon as possible.**
- i. All other bill paid within terms.

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6. Bar Committee

- a. Rudgate beers selling slowly. Agreed to go easy on further orders. Nothing else to report.

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7. Membership

- a. Four new members yet to pay. John and Natalie Turton, Colin and Sarah Hoatson.  
**Action: CGN to email to request payment of subs.**

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8. Maintenance.

- a. New door for function room to corridor. **Action: MH**
- b. Archway insulation. **MH to do. Work in progress.**
- c. Outside Windows and doors. Cellar door done, three of six windows finished. Date set a week tonight (9th) to paint. Action: PE PD IE CGN MH
- d. Function Room painting. 10th & 11th Sept. **Action: PD CGN JN SE IE PE MH**  
Target to complete by halloween.
- e. Electric contract renegotiation Current 25p per day standing charge. Day 13.71p per kWh , night rate is 8.6p per kWh. New renegotiated rates are 25p standing charge. 13.1p day rate and 7.79p for night with EDF run to 31.12.17.
- f. Gable end sign. PE investigated. ME to have a word with Les to cost out sign as per front sign in colour and design.
- g. Cellar door weather shield MH sorting it out.
- h. MH mentioned for future consideration insulation of the cellar walls. Ceiling insulation seems to be working well. However, this has created some condensation

on internal walls. Insulating the cellar walls would improve energy efficiency and solve

- i. P Kennedy has offered to make a gate for the entrance. Committee agreed to take him up on that offer.
- j. L Gibson offered a hand rail meeting disabled standards for the step up at the front door and a moveable ramp to comply with access regulations. Committee agreed to accept his offer.

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9. Policies / SHE / Admin.

- a. Risk assessment for the BBQ to be done. Action: CGN on the basis of the car park being closed and own BBQ use.
- b. 2017 Subscriptions At the July meeting it was agreed unanimously to discount 2017 subscriptions from £15 to £10 for those paid up members who have paid their 2016 subscriptions in full and who pay their 2017 subscriptions on or before the 23rd December. Post 23rd December this discount will not apply. It was also agreed that returning lapsed members who rejoin and new members who join between 1 October and 31 December shall pay subs of £15 but these will cover membership through to 31 December 2017. (Up to 15 months' membership for the price of 12).  
**Action: CGN to notify members by email, web and notice boards.**
- c. CGN to check the BT bill against quote

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10. Sports.

- a. Nothing to report.

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11. Entertainment.

- a. BBQ day to be organised for 21 Aug. Draw the Summer draw on that day. Roger's treasure hunt. Advertising and promotion. **Action: CGN PE**

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12. Fundraising

- a. SE - Ladies Pamper Night - Action in hand **SE**
- b. Race night. **Action PE to sort out dates with Bob Mitchell.**
- c. Treasure hunt suggested by Roger Mattock via JN. **Action: JN to ask if he can do on 21st.**
- d. Halloween kids party booked. Pensioners' party organised. New Year's Eve act booked.
- e. Cooking Fantastic. **Action: KH to sort out a rescheduled date in November with Tanya.**

- f. Xmas candle wreaths / decorations. **JN / KH have organised. Needs advertising.**

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13. Members' Questions

- a. None to report

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14. Feedback to Steward

- a. Done

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15. Date of next meeting

6 Sept 2016 7.30pm Village Club.

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16. AOB

Nothing to report.