

# Committee Meeting Minutes 20160705

Thursday, 5 July 2016

Attending Paul Evans (PE) Chris Nottingham (CGN) Joanne Nottingham ( JN) Sue Evans ( SE), M Helliwell (MH), P Dacey (PD), Karen Helliwell (KH).

Apologies M Wilson, Iain Ellston (IE),

Steward: A Helliwell (AH)

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## 1. Approval of Minutes from Meeting Held on 7 June 2016.

1.1 Matters arising.

- a) KH - drag act WIP.
- b) Sign (Video Games) **Action by PD**
- c) Leaflet drop. - Done.
- d) Pen and Paper Pad for suggestions Box. **CGN to Action.**
- e) Pamper night suggestion is work in progress. **SE.**

1.2 Agreed fair and accurate. Proposed JN Seconded PD. Agreed unanimously.

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## 2. Steward's Report.

AH reported

- a) Lewis Gibson thanked by the Committee for the donation of a hand rail for the rear gate.
- b) AH asked KH to get confirmation that Citizen Smith has public liability insurance. **KH to action.**
- c) Garden work done. Thanks to SE JN and AH.
- d) Outside tap to service the garden being investigated. **Action MH**
- e) Alex back available to cover bar over summer.
- f) Doombar price from H B Clark more competitive than Heineken and leverage this to seek better pricing from Heineken. **Action AH.**
- g) Penny Farthing decorative bikes to be painted and put on the car park wall. **Action: - AH/MH Still to do.**
- h) Rudgate and Daleside beers for over the Country Fayre weekend organised.
- i) AH reported she'd spoken to FOGS representatives to organise the positioning of the fish & chips van in accordance with the risk assessment for the event.
- j) Boxing was a very successful night.
- k) **MH to safety check the club BBQ.**
- l) Investigate costs for a Village Club sign to go on the gable end of the building.

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## 3. Member's Suggestions

- a. None to report

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## 4. Trustees

- a. Nothing to report. Meeting to be organised for August. **CGN**

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5. Finance.

- a. Current A/C closing balance £645. Further £285 additional credited but not yet reflected in the statement.
- b. Savings £688
- c. Reserves £8934, now back to planned levels.
- d. Raffle £78 but a further £61 Cash to be paid in.
- e. SE reported takings appear to have to time based pattern. Good periods and slow periods appear random.

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6. Bar Committee

- a. As discussed in Steward's report

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7. Membership

- a. Two new members approved by Committee pending payment, David and Jane Kellet. Action: CGN to email them to ask for payment of subs.
- b. Membership now stands at 177 paid up members, 11 Life Members, 2 Honorary Members.

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8. Maintenance.

- a. Car park chipping done and sprayed twice
- b. Cellar door sanded and undercoated. Action MH to install splashboard on door.
- c. Three of five windows prepped for painting.
- d. Cellar insulation done. MH suggested the insulating of the glass block window in the cellar.
- e. Function room emergency door glossing done by CGN.
- f. Committee agreed to aim to complete the painting of the windows over summer.  
**Action: PE MH CGN JN**
- g. Garden improvements done.
- h. Plasterboard nail hole in mens' toilet ceiling still to be done. Done CGN.
- i. Committee feels good progress is being made in the general maintenance of the club after many years.
- j. **PE to buy another can of undercoat.**
- k. Seating Colour Survey reported. 76 members responded to the survey. 31 of these favoured Stone (the lighted colour) as their first choice. Mace was the favoured colour of 22 members and Russet 23 members. The Committee therefore agreed to

go with Stone. Action: JN to contact the supplier to arrange a time for the work to be done, possibly September or October.

- I. Archway insulation. **MH to do.**

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9. Policies / SHE / Admin.

- a. Risk assessment for the Country Fayre fundraiser approved unanimously. **Action: AH /MH to make stated arrangements.**
- b. 2017 Subscriptions were discussed. After discussion it was agreed unanimously to discount 2017 subscriptions from £15 to £10 for those paid up members who have paid their 2016 subscriptions in full and who pay their 2017 subscriptions on or before the 23rd December. Post 23rd December this discount will not apply. It was also agreed that returning lapsed members who rejoin and new members who join between 1 October and 31 December shall pay subs of £15 but these will cover membership through to 31 December 2017. (Up to 15 months' membership for the price of 12). **Action: CGN to notify members by email, web and notice boards.**

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10. Sports.

- a. Nothing to report.

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11. Entertainment.

- a. Nothing other than Country Fayre Fundraiser and normal events. All in hand.
- b. New Years' Eve. Agreed to probably put an informal disco on in the Club. Action: **KH to ask Kiaran.**

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12. Fundraising

- a. SE - Ladies Pamper Night - Action in hand **SE**
- b. Race night proposed. **Action PE to sort out dates with Bob Mitchell.**
- c. Treasure hunt suggested by Roger Mattock via JN. **Action: JN to sort out potential dates with Roger.**
- d. Halloween kids party. **Action: PE to discuss with AH.**
- e. Cooking Fantastic. **Action: KH to sort out a rescheduled date in November with Tanya.**
- f. Xmas candle wreaths / decorations. **JN / KH to action.**
- g. Kids Xmas Party. **Action : KH AH JN**
- h. Summer Draw: **A5 posters to be drafted. CGN MH to print and put up in the Club**

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13. Members' Questions

- a. None to report

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14. Feedback to Steward

- a. Done

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15. Date of next meeting

2 Aug 2016 7.30pm Village Club.

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16. AOB

- a. **Sign for 50p discount for Country Fayre to be designed. CGN. Printed at put up MH.**

- b. PE reported energy usage seems to be lower, suggests some of the energy saving developments are having an effect.