



The Village Club

(The Social Club Green Hammerton York Ltd)
Boroughbridge Road
Green Hammerton
York
YO26 8AE

Wednesday, 8 February 2017

Committee Meeting 7 Feb 2017 Minutes

Attending: Paul Evans (PE), Sue Evans (SE), Chris Nottingham (CGN), Roger Mattock (RM), Frankie Helliwell (FH), David Taylor (DT), Paul Dacey (PD)

Apologies: Martin Helliwell (MH).

Steward: Mandy Helliwell (AH).

1. Approval of Minutes of Committee Meeting 3 Jan 2017 and Matters Arising.

- Matters Arising
 - Arch to be painted in the summer.
 - PE to ask Les Weatherill to organise a design for the gable end sign.
 - Shelter heater done.
 - BM suggested to avoid contention at future AGMs to post draft accounts on notice boards at least two week before the AGM date. This was agreed unanimously. **Action: PE / SE to prepare draft accounts for approval by Committee in the December Committee Meeting in future. CGN to put accounts on notice board, web site and send by email in advance of the desired two week deadline.**
 - **Action: CGN to circulate all AGM proposals via web site, email and notice boards two weeks in advance of the AGM.**

2. Secondment of Committee Members

Following the appeal for new Committee Members, Roger Mattock and Dave Gough had offered to join the Committee.

These nominations were proposed by SE and seconded by DT.

Both were unanimously voted for by the Committee and are therefore now full Committee Members.

3. Steward's Report

- SE presented a report that had been left by AH.
- AH asked what was to happen with the charity money raised for the scanner appeal. **Action: PE to follow up with Arnold for the sort code and account number of the bank account to pay the money into and then pay it in.**

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- Heating oil ran out again due to slow delivery in the syndicate. **Action: MH / AH to arrange monthly dipping of level and pass this info to PE / SE.**
- Interviews held by the school progress well with all happy and the club receiving revenue from the hire of the function room. Future use of the club by the school was promoted and they indicated that they would use the club in future.
- Phantom chair picker. PE has discussed with the involved party and the matter is closed.
- Roy's 65th Birthday Party arrangements are all in hand with the drag act booked and invitations underway.
- Function room is booked for a 40th Birthday in July and a 70th in August.
- First Aid Course booked for the day time on 22nd April. This is the same day as Roy's birthday but it will finish before Roy's party starts.

4. Members' Suggestions

- FH
 - Buy some nice picture frames for limited use in the bar for policies, promotional posters and notices.
 - Install a thin blackboard above the bar for promotional use.
 - Put promotional posters on the back of the cubicle doors in the ladies toilet.
 - Subscribe to Spotify and play the streamed music in the background. FH said that this was £9 per year which was the sanctioned cost but it is £9.99 per month. Therefore this is a better arising to approve at the next meeting.
 - Quarterly new letter.
 - Easter egg hunt
 - Family fundraiser BBQ in the summer
- Malcom Horner
 - Collate a plan of marketing channels, including, Facebook, Twitter, Leaflet Drops, Village View, Village Email, village web site, School notice boards, village notice boards and local radio. Plan to identify which channels to use for what communication and promotion items. RM suggested "On Yer Bike - The News Letter of the Cycle Hotel" as the title for the news letter.
 - Free pool for kids on Sunday afternoons in the function room.
 - Promote the use of the Function Room by offering it with Free Pool and X-Box for kids parties
- RM asked if Steve Ross passes events information onto the other local village web site administrators. **Action: FH to build the other villages into marketing channel plan.**
- Joanne Nottingham
 - Covers for chair backs to hide the chair picking.
- RM
 - Charge for Quiz on Fridays £1 per person. 50% going to club fundraising, 50% to an annually nominated charity. CGN suggested Comic Relief be that charity up to when it takes place in March leaving time for Committee to decide on the 2017 nominated charity. Local charities will be preferred.
 - It was proposed by CGN that FH helped by PD act on organising all of the above promotional items (Spotify to be approved at next meeting) and RM to action on the Quiz from March after all members have been notified of the change by CGN / RM. Seconded by SE. Approved unanimously.
- PE
 - Modernise the club letterhead and web site header. Agreed unanimously. **Action: CGN**

5. Trustees Report

- PE reported on the last Trustees' meeting.

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- **Action: CGN to check on grants available from the Parish Council.**

6. Treasurers' Report

- Account Balances
 - Current £1328
 - Reserves £5437
 - Fundraising £176
- 1 invoice to Seasons for £42 to pay.
- VAT bill due in the next few weeks £1237
- Oil bill due for £703.
- Feb brewery bills will be very low c.£500 compared to a typical £2,000 due to using up of excess stock bought in during December. This will help the recovery of cash balances and reserves.

7. Bar Committee

- Anticipate Heineken price increases. PE reported they are unwilling to negotiate and feels that we should replace some (or all) of their brands. e.g. Amstel for Fosters and possibly Moretti for Heineken. PE suggested holding prices over the bar on the whole with a few exceptions if needed. Action: PE to discuss with Committee for approval once prices are known.

8. Membership

- Membership as of 6 Feb - 152. Of which 9 are life or honorary members who don't pay subs.
- 105 members benefitted from the £5 discount and paid by the due date of 1 Jan.
- New membership numbers created and 2017 membership cards written ready for collection at the bar.

9. Maintenance.

- PE suggested a self closer mechanism for the rear outside door to retain heat in the club. Agreed unanimously. **Action: PE to speak to MH to install.**

10. Policies and Admin

- BM proposed that the change to the General Meeting voting procedure to a secret ballot be formally approved at committee. Proposed CGN, 2nd RM, approved unanimously.
- Proposal to hold a special general meeting to re-introduce the proposal to change the Club Rules to provide clarity, flexibility and more readily policeable rules in respect to visitors.
 - CGN voiced the need for the club to alter its rules in respect to visitors citing;
 - Current rules are ambiguous on visitors and could be interpreted in such a way as to prohibit all non-members from the premises. This would drastically curtail private parties, wakes, christenings, other organisations' meetings and massively affect revenue.
 - The three visits rule is not applied, difficult to police and by the strict application of the current rules can be interpreted as once you have been to the club three times (not per year) you must become a member or never come into the club again.
 - The current rules can be interpreted that if you do not pay subs by 1 Jan you are prohibited from entering the club ever again. Again difficult to police and not applied in reality.
 - Members need the needs for a rule change explain to them and buy in sought.
 - BM proposed that CGN prepare explanatory letter be prepared, approved and distributed to members. Preparations be made to hold a Special General Meeting towards the end of March to allow time for discussion and explanation to members.

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- Proposal to modify the half gallon draw to monthly. Proposed by CGN. BM counter proposed cancelling this draw. This was supported by PE suggesting a date in March after the next committee meeting to implement. Proposed BM, seconded RM, Approved unanimously. Action: CGN to issue notification. All to communicate to members last half gallon draw to take place on 5th March.
 - Proposal to make all entertainment self funding was withdrawn by CGN.
 - Proposal to pass responsibility for the members' draw onto the members was made by CGN.
 - In the interests of transparency for a member to make the draw
 - This made easier by sequential numbering of membership now.
 - Proposed by BM, seconded by CGN, agreed unanimously.
 - **Action: BM / CGN to oversee the Sunday draw and ask a member to make the selection via a random number app or the bingo machine.**
 - **Other committee members to oversee Friday draw.**
11. Sports
- PE questioned whether a darts team was being lost to the Bay Horse.
 - BM said no.
 - The Monday night team had left a couple of years ago and it was them that were moving from where they have been playing over the last couple of years to the Bay Horse.
12. Entertainment
- No events.
 - RM suggested charging for the function room for entertainment events. It was agreed to defer this until after the rules are changed.
13. Fundraising
- Agreed for the committee to come to the next meeting with ideas for fundraising.
14. AOB
- BM said he'd been asked to question the use of Committee Members as paid staff behind the bar given the conflict of interest this generates. CGN asked what conflict of interest? PE pointed out that this practice had been the norm for at least the last five stewards and five or six chairmen. Committee agreed unanimously that this is established practice, that there is no conflict of interest and that there is no need for any change.
 - Agreed for draw sign on the electric cupboard to be removed or painted over.
 - A vote of thanks was made for the new committee members.
 - Date of next meeting set as 7 March 2017, 19.30 hrs.

C G Nottingham
Secretary